

**Town of Dover**  
**Board of Health, May 11, 2009**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called roll.

**ROLL CALL**

**PRESENT:** Irene Hansen, Constance Sibona-Foster , Christine Noriega, Marie Hoffman

**ABSENT:** Donna Cook, Christopher Chapman, Sandra Scarneo

**ALSO PRESENT:** Carolyn Blackman, Alderman  
Donald Costanzo, Health Officer

President Marie Hoffman called for a motion to accept the minutes from the April, 2009, regular meeting of the Board of Health.

**A motion to accept the minutes from the April 2009 Regular Meeting of the Board of Health** was made by Irene Hansen, and duly seconded by Connie Foster.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Letter from Kristine A. Wilsusen to the HO dated 4/18/09; re: health education services.
2. Letter from Nelson Galvez, MG Montoya Galvez, to the HO dated 5/1/09; re: standardized certification food course; ServSafe Certified Instructors.
3. Letter from Kristine A. Wilsusen to the HO dated 5/6/09; re: health education services agreement.

President Marie Hoffman asked if there was any significant correspondence. The HO referenced the letter from Kristine Wilsusen regarding health education services to be discussed as “New Business.”

### **OLD BUSINESS:**

The HO reminded the board to complete the Financial Disclosure Statement required under NJs local government ethics law.

Copies of the monthly report were distributed to the board for review. The HO highlighted two of the most noteworthy cases.

The HO stated that a letter was sent to the owner of a motor vehicle from which food was being dispensed to the day laborers on April 23<sup>rd</sup>. A phone response indicated that this activity will be discontinued as requested.

The HO mentioned the Hilton Homewood suites swimming pool that was inspected on April 15<sup>th</sup> and also summarized health department activities regarding the swine flu outbreak that included:

- Increased surveillance via the county, hospitals, clinics and public schools
- Web page updates
- Wash Hands and Cover Your Mouth flyers in English & Spanish sent to restaurants and day care centers

Once public health officials became aware that the symptoms of Novel H1N1 Influenza A were not deadly but, in fact, rather mild, the CDC established a policy of not advising the closure of schools. This was on or around May 6<sup>th</sup> and after that date, the intensity of the crisis began to diminish. It is now, in general, an activity of surveillance and prevention.

At last month’s meeting, the board requested the HO to bring the cigarette butt container ordinance to the attention of the new administrator. This task was completed on April 21<sup>st</sup> with the draft ordinance written as an amendment to Chapter 333 (Solid Waste Disposal) by the HO.

At last month’s meeting the board introduced and passed on first reading an ordinance adopting Chapter 427, “Public Recreational Bathing,” of the Board of Health of the Town of Dover, County of Morris, was made by Christopher Chapman and duly seconded by Marie Hoffman.

**A motion to pass on second reading an ordinance adopting Chapter 427, “Public Recreational Bathing,” of the Board of Health of the Town of Dover, County of Morris** was made by Marie Hoffman and duly seconded by Connie Foster.

### **ROLL CALL VOTE**

**ALL AYES; NO NAYS**

**NEW BUSINESS:**

Health Education services provided by Chilton Memorial Hospital will end in the forthcoming weeks. As a result, the HO has searched and obtained the services of a new Health Educator, Kristine Wilsusen, to provide the services effective June 1<sup>st</sup>.

Kristine Wilsusen provided health education services to the Dover Health Department before and is highly qualified and highly regarded as a Health Educator.

The HO stated that health education services will be paid with Public Health Priority Grant funds. It is expected that no local monies will be used.

**A motion to approve the 2009 service agreement for Public Health Education Services delivered by Kristine A. Wilsusen, MA, BSPH, CHES, at \$45/hr for an average of 141 hours for a total of approximately \$6,345, from June 1, 2009 to December 31, 2009** was made by Marie Hoffman and duly seconded by Irene Hansen.

**ROLL CALL VOTE**

**ALL AYES; NO NAYS**

The HO informed the board that Andrea Ruch, the public health nurse provided by St. Clare's hospital, left the Dover Health Department effective May 1<sup>st</sup>. A new public health nurse from St. Clare's will commence work on May 19<sup>th</sup>. The new nurse's name is Patricia Merritt.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Connie Foster asked the HO about the cost-benefit analysis that was to be done by Bill Close, Administrator. The HO responded that the administrator was aware of the task but has been very busy.

Connie Foster asked the HO if it was possible to install a pooper-scooper, 'clean-up after you dog' sign in Crescent Field. The HO will check with the administrator to see if it can be done.

Connie Foster mentioned a book shelf left on 29 Second Street at the corner of Penn Avenue that was left outside uncollected. The HO said he will check it out.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

Luis and Gloria Gomez, 172 S. Morris Street, were present to bring to the boards attention several problems they are having with the adjacent property know as 174 S. Morris Street. The main issues are:

- The neighbor in apartment A does not pick-up after their dog creating a nuisance.
- Dog is scary in the way it jumps with developed/trained strong head & jaw muscles.
- There is a small dog/poodle type dog and large pit bull type dog in apartment A.
- There is a small Chihuahua type dog in apartment B.
- Recycling @ 174 is left uncollected; mixed recyclables spilled.

The HO will inspect the property regarding the dog feces, and deliver to each apartment a recycling newsletter.

Marie Hoffman suggested the HO ask Code Enforcement if they can temporarily follow the garbage & recycling trucks on pick-up days on S. Morris Street and issue notifications where appropriate. The HO will ask Code Enforcement.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Irene Hansen and seconded by Marie Hoffman.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**